



## **University City Science Center Job Posting: Program Facilitator, FirstHand**

The University City Science Center has an immediate opening for a full-time Program Facilitator for its FirstHand program. The Program Facilitator, FirstHand, will lead several of the University City Science Center's (UCSC) FirstHand youth lab-based programs. This position will be responsible for organizing, facilitating and leading 4-6 programs a week for middle school & high school Philadelphia youth that will run between the hours of 9 – 5, or during normal business hours with occasional exceptions.

This is a hands-on program lead position, requiring the capacities to inspire and manage youth, coordinate program delivery schedules, deliver several weekly STEM/STEAM-based programs, and maintain relationships with partners. The Program Facilitator should be comfortable in workshop and lab environments and with many different populations.

The Program Facilitator-FirstHand will represent the Science Center in the community – including but not limited to schools, camps, teachers, resident companies and community groups -- and work with the Director and Program Manager to develop and maintain relationships and partnerships that advance the Science Center's role in youth education and programming.

The Program Facilitator-FirstHand has internal contact with the entire administrative staff of UCSC and external contact with scientists, designers, technologists, entrepreneurs and the wider Philadelphia community. This position has access to sensitive UCSC information and is expected to handle such information with integrity and professionalism. This position has regular contact with members of the community and is expected to represent the UCSC in a professional manner.

The successful candidate will have 2-3 years of experience working in direct service/education of middle school-aged youth, ideally in an Out-of-School Time environment. Experience in Arts/Design/Informal Science and STEM/STEAM education program development and teaching experience is preferred. Experience working in Philadelphia middle schools is a plus. A BA/BD/BS degree from an accredited college or university in Arts, Education or STEM field or other related field of study is required.

The Science Center offers a comprehensive employee benefit package which includes Medical, Dental, Short and Long-Term Disability, Flexible Spending, Life Insurance and 403(b) with a significant company match.

## **We are an Equal Opportunity Employer**

Interested candidates should forward a resume along with salary requirements to: Human Resources, University City Science Center 3711 Market Street, Suite 800 Philadelphia, PA 19104 or email [resumes@sciencecenter.org](mailto:resumes@sciencecenter.org).

### **About the Science Center**

Located in the heart of uCity Square, the Science Center is a mission-driven nonprofit organization that catalyzes and connects innovation to entrepreneurship and technology commercialization. For 50+ years, the Science Center has supported startups, research, and economic development in the life sciences, healthcare, physical sciences, and emerging technology sectors. As a result, graduate firms and current residents of the Science Center's incubator support one out of every 100 jobs in the Greater Philadelphia region and drive \$13 billion in economic activity in the region annually. By providing resources and programming for any stage of a business's lifecycle, the Science Center helps scientists, entrepreneurs and innovators take their concepts from idea to IPO – and beyond. For more information about the Science Center, go to [www.sciencecenter.org](http://www.sciencecenter.org)